



Privacy Policy

Version 2 – January 2022

IAT Education gathers and processes your personal information in accordance with this privacy notice and in compliance with the relevant UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018. This notice provides you with the necessary information regarding your rights and our obligations, and explains how, why and when we process your personal data.

IAT Education processes your personal information to meet our legal, statutory and contractual obligations and to provide you with our products and services. We will never request any unnecessary personal data from you and will not process your information in any way, other than as specified in this notice.

All data collected will be for legitimate business interest.

The fullest extent of personal data we will collect from you is:

- Name
- Date of Birth
- Home Address
- Personal Email
- Business Email
- Home Telephone Number
- Mobile Telephone Number
- Driver's License Number
- Photographs (for the purpose of issuing skills cards or validating your identity)
- CV and supporting competence evidence.
- Video evidence relating to assessment activity.

If you are under the age of 13, please do not provide IAT Education with any personal data. If you are under the age of 16, please ensure you have your parent/guardian's permission before you provide any personal information to IAT Education.

IAT Education takes your privacy very seriously and will only share your information with third parties where there is a legitimate business interest.

If you engage with IAT Education as a user of our website, your data will not be shared with any third party.

If you are a learner on a IAT Education course with a Training Provider, a IAT Education Training Provider, Instructor, External Quality Assurer (EQA) or Assessor then we may need to share your data with Training Providers, EQA's, Technical Verifiers (TV's), and bulk mailing organisations.

If you participate in a project funded by a third party then we may share your data with the funder and bulk mailing organisations.

We will never disclose, share or sell your data without your consent; unless required to do so by law.

We only retain your data for as long as is necessary and for the purpose(s) specified in this notice and other guidance provided by IAT Education. Where you have consented to us providing you with promotional offers and marketing, you are free to withdraw this consent at any time.

To withdraw consent please contact us at admin@iateducation.co.uk.

The purposes and reasons for processing your personal data are detailed below:

- We collect your personal data in the performance of a contract or to provide a service and to ensure that orders are completed, quality assured and validated and can be sent out to your preferred address
- We will process your personal data as part of verifying your identity for particular certification processes or skills cards
- As part of our contractual terms and conditions approved training providers, EQA's and TV's will receive regular updates regarding IAT Education products and services and items of interest pertinent to our industry. Such information will be non-intrusive.